

**52nd Annual DC One Fund Campaign
Executive Committee Minutes
Thursday, October 19, 2006
9:30am**

DC Fire/EMS Chief Adrian H. Thompson, Chair
DC Fire and Emergency Medical Services
1923 Vermont Avenue, NW
lower level conference room

MINUTES

“52 Years of Giving from One District; Diverse & Unified”
(This Year’s Theme)

I. Agencies in Attendance

- ❖ DC Fire/EMS Chair Team
 - Kathryn B. Friedman, DCFEMS/PIO – 52nd One Fund Facilitator
 - DeAngela Magruder, DCFEMS/PIO – 52nd One Fund Administrator
 - Gwendolyn Smith, DCFEMS/PIO – 52nd One Fund Events Coordinator
 - Clothida Onyegbule, DCFEMS/CS – 52nd One Fund Citywide Campaign Manager
 - William (Bill) Wright, DCFEMS/CS – 52nd One Fund Citywide Campaign Manager
- ❖ Alvin Carter, United Way
- ❖ Marlena Tracey, United Way
- ❖ Jeannette Thomas, United Black Fund
- ❖ Wadelle Anderson, Employment Services
- ❖ Phinis Jones, DC Energy Office
- ❖ Marcella Hicks, Cable Television
- ❖ Peggy Massey, Human Services
- ❖ Jesse Clay, Public Service Commission
- ❖ Catina Smith, Personnel
- ❖ Patricia Wright, Chief Medical Examiner Office
- ❖ Ayanna Lee, Community Affairs/Public Safety & Justice
- ❖ Euline Davis, Attorney General

II. Executive Committee Assignments

- ❖ Identify Account Executives (staffing One Fund Office)
- ❖ Networking (encourage other DC agencies to get involved)
- ❖ Events Committee (*target date: week of Nov 13th*, kick-off location, food donation)
- ❖ Training Committee (location, dates & time)
- ❖ Website Content
- ❖ Review video of previous campaign kick-off

III. One Fund Office (housekeeping)

- ❖ Status of materials (pledge cards – office supplies)
- ❖ Members of the committee are planning a trip to receive donated equipment
- ❖ Inquire about changing door lock, key accountability, thermostat and office cleaning
- ❖ Contact Chief Fleming, FPD for approval/access of copier machine

IV. Moving Forward

- ❖ Next Executive Committee meeting scheduled for Thursday, October 23, 2006 @ 9:30am
(Grimke Bldg, lower level conference room)

V. For Your Information (FYI)

- ❖ **Campaign will run from Mid November through February**
- ❖ **Social Security Numbers** are needed on the pledge cards in order to accurately identify individuals in the payroll system for donated deductions
- ❖ **One Fund directories, etc. will NOT be printed until after Mayoral election (November 9th)**
- ❖ To obtain a census form, contact the One Fund Chair Committee (email address - below)

**Have any Questions, Comments or Concerns?
Send an e-mail to: OneFund.DCFEMS@dc.gov**